

## **WARD PARK RUNNERS**

### **VOLUNTEER POLICY**

Part time Volunteers are integral to the success of Ward Park Runners.

Whilst there are no defined roles for volunteers within the club this policy will provide volunteers with support and guidance to contribute effectively to the overall aims and objectives of the club in promoting the health and well-being of club members.

#### **Key principles**

Volunteers are not subject to a contract of employment and will not enter into any contract for supply of services to Ward Park Runners.

There will be no legal binding agreement between the Volunteer and the Organisation.

Volunteers will not receive any remuneration or reward that could be deemed benefit in kind.

Ward Park Runners is not obliged to offer Volunteer opportunities to any person.

Volunteers can withdraw at any time and encouraged to give adequate notice.

#### **Volunteer opportunities**

Marshal at club training sessions

Marshal at club related events - races, open days,

#### **Health and safety**

All Volunteers must report to the lead coach.

Volunteer must adhere to the agreed club policies and procedures in relation to health and safety.

Volunteers must take all reasonable steps to maintain their personal safety and that of other club members during the course of their duties.

#### **Insurance – section updated October 2019**

Ward Park Runners has Public liability insurance that covers Volunteers through British Athletics for the duration of the affiliation with the governing body (Athletics NI)/  
Link: <http://www.britishathletics.org.uk/governance/insurance>

### Review

This policy and these procedures will be regularly reviewed:

- In accordance with changes in legislation and guidance or following any changes within Ward Park Runners.
- In all other circumstances at least every three years (Effective from May 2018 and due for review May 2021).